

Advancement | UCF Foundation, Inc.

Human Resources Policy

Policy# 1.02

Effective Date: 4/25/2017

Responsible Department: Human Resources

1. **PURPOSE**

To clarify the employment status of all employees whose job responsibilities fall under University of Central Florida Foundation, Inc.

2. **APPLICABILITY**

All Advancement employees or UCF employees acting on behalf of the UCFF.

3. **POLICY**

All employees whose job responsibilities or a portion thereof fall under UCF Foundation, Inc. are employees of the University; therefore, all policies and procedures governed by the University's human resources department apply. For additional information, please visit the University human resources website at www.hr.ucf.edu

4. **CLARIFICATION**

Requests for clarification of this policy should be sent to the Senior Director for Advancement Human Resources.



Name: Michael J. Morsberger

Title: Vice President for Advancement and Chief Executive Officer

Revision history:

Adoption Date: 12/15/2004

Revised: 11/27/2013

04/25/2017